

**JOB TITLE:** Visual Impairment Teaching Assistant

**REPORTS TO:** Assistant Head / SENCO

**DEPARTMENT:** Support Department

**SECTION:** Secondary School

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### **PURPOSE OF JOB**

To work alongside teachers to support the learning, educational progress and inclusion of students with a visual impairment, with the aim of closing any progress or attainment gap they have with their fully sighted peers on entry to school.

To give assistance to students with a visual impairment so that they can access the curriculum, participate in learning, experience a sense of achievement and develop independence in learning and other aspects of school life.

### **PRINCIPAL ACCOUNTABILITIES**

#### **Supporting the Student and Subject teachers**

- Work in partnership with the teacher in the planning of lessons including the adaptations, materials and direct support that visually impaired students will need to be included and make progress.
- Providing direct support as agreed with the teacher (and QTVI). This may include pre-tutoring support to ensure students have the necessary knowledge and familiarity with the resources, skills and concepts to be used in the lesson. It may also involve withdrawal sessions to check understanding, and reinforce key learning points.
- Adapting resources and teaching materials as necessary so that the student is able to access the key points of a lesson and achieve the objectives set for him or her, as far as possible independently.
- Developing skills in the use of specialist formats (e.g. Braille) as appropriate
- Supporting the student in participating in class teaching activities, providing support to groups as

## Support for the School

- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person
- Be aware of and support difference and ensure students have equal access to opportunities to learn and develop
- Contribute to the overall ethos / work / aims of the school
- Appreciate and support the role of other professionals
- Attend and participate in relevant meetings as required
- Participate in training and other learning activities and performance development as required
- Assist with the supervision of students out of lesson times, including before and after school and at lunchtime
- Accompany teaching staff and students on visits, trips and out of school activities as required and take responsibility for a group under the supervision of the teacher

## GENERAL ACCOUNTABILITIES

- Ensure the effective implementation of school policies with particular regard to safeguarding
- Carry out other duties that may reasonably be required by the Headteacher

The list of duties in the job description should not be regarded as exclusive or exhaustive. There will be other duties and requirements associated with your job and, in addition, as a term of your employment you may be required to undertake various other duties as may reasonably be required. The post will be reviewed each year and it may be subject to modification or amendment at any time after consultation with the post-holder, Business Manager, Head teacher or his representative

***Dorothy Stringer School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment***